

# Naming Conventions For Files and Folders

There is a short list of characters that cannot be used when naming files and folders on our current storage. Here are the special characters to avoid in creating file and folder names:

<  
>  
:  
/  
\  
|  
?  
\*  
!

"periods" at the end of folder name.  
"space" at the beginning and end of a folder name.

Avoiding these characters should prevent creating new folders or files that are problematic to access. Feel free to let us know if you encounter any other issues.

UPDATE: Easier way to remember: only use letters, numbers, underscores, and dashes in any file and folder names.